



To: Prospective Offerors

From: Donald Coleman – U.S. Government Contracting Officer

Date: October 07, 2021

A handwritten signature in blue ink, appearing to be 'D. Coleman', written over the printed name.

Subject: Answers to the Questions asked by offerors for BPA for Maintenance Services for FC camp Solicitation (9951045) after and at pre-proposal conference

Q. 1 Please confirm whether repair or replacement of security railing is included in the scope of work (SOW).

**Ans. No, railing is not part of SOW.**

Q. 2 As it is mentioned in the RFQ that the contractor must bear all cost covering supply of part or other needed material for trouble shooting, so do we have to cover this cost in the per visit unit price or it will be adjusted through quotation of BPA call and approval?

**Ans. During the inspection visit, vendor will identify replacement parts in their inspection report. Embassy POC will invite quotation for these parts and get the BPA call approved prior to replacement of parts and/or execution of services.**

Q. 3 Do we have to mobilize multiple teams at the same day to resolve problems at multiple posts or it can be resolved one by one?

**Ans. It depends on the requirement that will be mutually agreed on case-to-case basis with POC.**

Q. 4 If any work exceeds from the scope, how we will get paid for it?

**Ans. No work shall be performed out of SOW. However, if such scenario develops, POC will get quotation and request Contracting Officer to issue a separate purchase order.**

Q. 5 Item # 2.2.5 states all manhole covers will be replaced by the contractor and other fixtures also be replaced by contractor. How will we get paid for this? as per-visit or as per other approve quotes after BPA.

**Ans. SOW is amended to exclude this item.**

Q. 6 General maintenance of electrical, HVAC, plumbing and paint will be our responsibility but what if any damage part is not available in the market. Do we have to procure it by ourselves or the government will provide us?

**Ans. It will become vendor's responsibility only if their quotation is accepted and either a BPA call or purchase order is issued for such parts.**

Q. 7. Do we have any approximate numbers of specific field technicians needed per visit?

**Ans. Vendor will determine number of technicians based on the BPA call for inspection services or for execution of actual job.**

Q. 8 It is discussed in the meeting that any part needs to be changed will be provided by government or it will be ordered on individual quotation for that kindly elaborate.

**Ans. If any equipment needs parts replacement, U.S. government will provide those parts if available. Otherwise, we'll procure those parts separately either from the BPA vendor or from any other sources.**

Q. 9 Please share the magnitude of contract of this work.

**Ans. Although we cannot assess the magnitude, but it is likely to be high.**

Q. 10 Item number 8 of pricing table states that labor rate for roofing and masonry work will cover all material needed for civil work or the material will be provided by the government?

**Ans. Item # 2.29 of the SOW requires the vendor to provide "skilled labor, tools, equipment, materials, and routine supplies needed for the repairs and servicing." Therefore, price will include material cost.**

Q. 11 Does each visit imply separately to one unit for container or check post, for example If you call for a visit for two different locations site, will they be counted as one visit or two visits?

**Ans. If more than one site is inspected on the same day, each site will be accounted for a separate visit. However, the inspection visit may include more than one category, such as plumbing, electrical etc. If so, price for inspection visit for multiple categories will be applicable.**

Q. 12 If our visit at one location includes more than one item i.e., two A/C or two generators, so will it be considered as one visit or two visits?

**Ans. Please see answer to question # 11.**

Q. 13 How much time we will spend in one visit?

**Ans. Depends how quickly technicians will perform the visit. However, the timing will be from 7 a.m. to 5 p.m.**

**Line item no-1= Troubleshooting and labor charges for replacing Heating Ventilation and Air Conditioning parts in accordance with SOW**

1) During A.C Service which damage parts/equipment's replacement provided by contractor.

**Ans. Refer to the question # 2. It could include any part.**

2) Please clarify visit duration and time.

**Ans. Refer to the question # 13.**

3) How will decide the number of workers and quantum of work in each visit.

**Ans. Vendor will determine.**

**Line item no-2= Troubleshooting and labor charges for replacing Generators parts in accordance with SOW**

4) During Generator Service which parts/equipment's replacement provided by contractor.

**Ans. Refer to the question # 2. It could include any part.**

5) who will maintain logbook?

**Ans. Vendor's responsibility duly vetted by POC.**

6) How will decide the number of visits.

**Ans. Embassy POC will coordinate with the vendor for each visit.**

**Line item no-3= Troubleshooting and labor charges for replacing Plumbing & Sanitary supplies in accordance with SOW**



7) During Plumbing Service Which Fitting, fixture, pipes replacement provided by contractor.

**Ans. Refer to question # 2. It could include any part.**

**Line item no-6= Troubleshooting and labor charges for replacing Electrical supplies in accordance with SOW**

8) During Electrical Service Which Fitting, fixture, lights, External Security lights, bulb, switches, sockets, Fans, wiring cable, GFC/braker etc. replacement provided by contractor.

**Ans. Refer to question # 2. It could include any part.**

**Line item no-7= Troubleshooting and labor charges for replacing Carpentry supplies in accordance with SOW**

9) During Carpentry Service Which Material, (Guard post Door, wooden frame, Ply, lock, handle, hinges and Container door ply, insulation, wall insulation panel, ceiling, flooring etc.) replacement provided by contractor.

**Ans. Refer to question # 2. It could include any part.**

**Line item no-8= Labor charges for Masonry/Roofing services in accordance with SOW**

10) In Masonry/Roofing Services, F.C Parking area included or not and please clarify repair area measurement method.

**Ans. No, FC parking area is not part of the SOW.**

11) In SOW 2.2.10 Gardening Services included but in pricing line items missing and please also clarify area of gardening.

**Ans. No, we have amended the SOW to exclude this part.**

12) In SOW 2.2.12 General Mechanical Services included but in pricing line items missing, please clarify.

**Ans. No, we have amended the SOW to exclude this part.**

13) In SOW 2.2.13 Safety Equipment Services included but in pricing line items missing, please clarify.

**Ans. We have amended the RFQ/SOW to revise this item and include line item for safety equipment.**