



U.S Consulate General, Lahore Pakistan

To: Prospective Offerers

PR Number: PR10952684

From: Contracting Officer

General Service Office

U.S. Consulate General

50-Empress Road, Lahore

LahoreProcurementDL@state.gov; SultanM1@state.gov

Lahore, Pakistan

Date: July 26, 2022

Subject: Request for Quotation of X-tech® Executive® Office Chairs.

The U.S. Consulate General, Lahore intend to procure X-tech® Executive® Office Chairs as per the below specified details.

ITEM DESCRIPTION

Sr.#	Item Description	Quantity
1	<p>X-tech® Executive® Office Chairs</p> <p>Color Midnight M. Foam Technology Contour Seat Dynamic Variable Lumbar SciFloat Infinite Recline Adjustable Backrest Height 4-Dimensional Armrests Independently Adjustable Headrest With Black Blade Wheel Option Warranty - 15 years Without Armrest, Footrest and massage option.</p> <p>Product link: https://www.xchair.com/x-tech.html#90=1014</p>	90/Each
<p>Delivery Address:</p> <p>Ikun LLC – U.S Embassy Islamabad - Lahore Post Order, 2801 Route 130 Unit 1, North Brunswick NJ 08902 USA</p>		

1. TERMS & CONDITIONS

Offer Due Date:

Please submit your quote on or before **August 10, 2022** to GSO Procurement Office, U.S. Consulate General, Lahore via Email to LahoreProcurementDL@state.gov; SultanM1@state.gov

Inspection & Acceptance:

A Government representative will inspect the products delivered, to determine the quality and acceptability. Substandard product shall be returned at vendor's expense.

Delivery Schedule:

The offeror shall propose a binding delivery schedule for X-tech® Executive® Office Chairs to the destination in North Brunswick, NJ 08902 USA. The delivery schedule shall be expressed in calendar days based on the date of the order award.

Warranty:

The offeror shall provide with its offer the detailed warranty provisions that will be applicable for the subject offered chairs.

Payment Terms:

Payment will be made within 30 days through Electronic Funds Transfer (EFT) upon submission of legitimate invoice to Finance Office and receipt the shipping notification from Despatch Agent (Ikun LLC).

Submission of Invoice:

Each legitimate invoice shall include vendor invoice number, purchase order number, date issued, brief description of supplies/services provided, quantities, unit and total price and signed by the signing authority to our finance office.

2. REQUIREMENTS:

- a) Prepare your quotation on your company letterhead in accordance with the requested details and add shipping charges (if any) as separate line item in your quotation.
- b) Please include list of your clients, you sold similar items within the last two years.
- c) Include below information in bid:
 - i) Delivery Period after receiving of Purchase Order.
 - ii) Bid must be valid for 30 days from the closing date for this solicitation.
 - iii) Acceptance of our Net 30 days Payment terms.
 - iv) Valid DUNS Number and SAM Registration
- d) Bidder must have a physical business address and good financial health to get this award. Provide evidence for business address.
 - i) Please provide reference of our RFQ # PR10952684 in all your correspondence regarding this request.

ii) Go through all the documents in the solicitation and read them very carefully. Your response must be in accordance with the solicitation and have the bid signed by an authorized representative of your company. Otherwise, the proposal may be considered unacceptable and may be rejected.

Contract Clauses:

FAR & DOSAR (attached) clauses will apply to this Procurement. These clauses can be accessed through following link http://aoepd.a.state.gov/Content/documents/overseas_comm-item-fac-2005-36.docx

- 52.249-2 Termination for Convenience of the Government (Fixed-Price)
(MAY 2004) Alternate I (APR 1984)
- 52.212-4 Contract Terms and Conditions—Commercial items (May 2015)
- 52.212-5 Contract Terms and Conditions required to implement statutes or Executive Orders—
Commercial Items (Feb 2016)
- 52.243-1 Firm Fixed Price

END OF RFQ