



U.S. CONSULATE GENERAL, KARACHI.

U.S. Consulate General
Karachi, Pakistan
Date: Sep 29th, 2020

To: Offeror Page 1 of 4

Request Number: **PR9485082**
From: Procurement & Contracting Department
U.S. Consulate General
Plot No- 3, 4, 5, New TPX, Area
Mai Kolachi Road
Karachi, Pakistan.
E-mail: KRCProcurementContracting@state.gov
POC: **Azmat Khan** Phone: 92-21-320110 2218

RFQ-PR9485082 - KHI-P&S: Welcome Kit Items for SDA Apartments

The U.S. Consulate Karachi requires following items for FM, section and requests your participation in quoting for the said item(s), **quality should meet and exceed**. Please provide us cost, delivery charges and estimated delivery period of the following item and services to U.S. Consulate General Plot number 3, 4, 5- New TPX Area, Mai Kolachi Road, Karachi.

Item Description:



U.S. CONSULATE GENERAL, KARACHI.

Line Items (16)				Qty	Unit
<input type="checkbox"/> No. ↑	Type	Description			
<input type="checkbox"/> 1		Creamer Milk Ceramic (color off white)		10	dozen
<input type="checkbox"/> 2		Sugar bowl with spoon (color off white)		10	dozen
<input type="checkbox"/> 3		Platter oval serving ceramic (color off white) size:L 13.75" W 10"		7	dozen
<input type="checkbox"/> 4		Fork dinner S.S. elegant		12	dozen
<input type="checkbox"/> 5		Knife dinner S.S. elegant		12	dozen
<input type="checkbox"/> 6		Tea spoon S.S. elegant		20	dozen
<input type="checkbox"/> 7		Spoon dinner S.S. elegant		20	dozen
<input type="checkbox"/> 8		Glass wine as per sample		20	dozen
<input type="checkbox"/> 9		Measuring cup Pyrex (1 cup)		7	dozen
<input type="checkbox"/> 10		Cookware set non stick (9pcs set) prestige		8	dozen
<input type="checkbox"/> 11		Pitcher plastic medium size 1.9 ltr BPA free		15	dozen
<input type="checkbox"/> 12		Scissor kitchen		7	dozen
<input type="checkbox"/> 13		Spoon cooking non stick (5pcs set) pasta sponn		6	dozen
<input type="checkbox"/> 14		Bowl storage plastic mixing (pcs set)		10	dozen
<input type="checkbox"/> 15		Tong small S.S.		7	dozen
<input type="checkbox"/> 16		Colander S.S.		5	dozen

Prices:

Firm Fixed Price.

TAX: Your prices shall be duty/tax free. U.S. Consulate General Karachi will neither deduct nor pay any tax for this service.

Inspection & Acceptance:

A Government representative will inspect the service(s) delivered to determine the quality and acceptability. Substandard services/products shall be unacceptable at vendor's expense.

Payment Terms:

Payment will be made within 30 days through Electronic Funds Transfer (EFT) upon complete delivery to the US Consulate General, Karachi and submission of legitimate invoice to Financial Section after delivery, and submission of receipt.

SUBMISSION OF INVOICE:



U.S. CONSULATE GENERAL, KARACHI.

Each invoice shall include vendor invoice number, purchase order/contract number, date issued, brief description of supplies/services provided, quantities, unit and total price, and signed by the signing authority.

Invoices must be routed to:

1. One original invoice in pdf format to the Financial Management Center to KarachiFMCInvoices@state.gov
2. One copy clearly marked "DUPLICATE Copy for Proc & Contracting." KRCProcurementContracting@state.gov

Although email is the preferred method, invoices may also be submitted by mail (do not send electronically if you mail the invoice to the following address to avoid duplication):

Karachi Fiscal Office
 U.S. Consulate General
 Plot No- 3, 4, 5, New TPX Are
 Mai Kolachi Road
 Karachi

For payment related queries contractor will contact Karachi Fiscal Office KarachiFMCInquiries@state.gov. Contracting Officer takes no responsibility for payment and/or associated queries.

Contract Clauses:

FAR & DOSAR (attached) clauses will apply to this purchase order. These clauses can be accessed through following link:

http://aoepd.a.state.gov/Content/documents/overseas_comm-item-fac-2005-36.docx

52.249-2 Termination for Convenience of the Government (Fixed-Price)

(MAY 2004) Alternate I (APR 1984)

52.212-4 Contract Terms and Conditions--Commercial Items (May 2015)

52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (Feb 2016)

Offer Due Date:

1. Please submit your quote on or before **COB Sep 29th, 2019** to **Procurement Contracting Officer, U.S. Consulate General Karachi**, or via Email to following email addresses:

KRCProcurementContracting@state.gov



U.S. CONSULATE GENERAL, KARACHI.

No quote will be acceptable after the due date.

2. Please prepare a quotation on your company letterhead in accordance with the requested details of this RFQ.
3. Please provide reference of our Request Number **PR9485082**, in all your correspondence regarding this request for price quotation